

## **Diploma Re-order Form**

Cost: \$20 per copy of each credential. This form is for ordering a replacement copy of your original diploma. It may take 7-10 business days to process.

Submit this completed form to Cashiers Office via email at cashier@everettcc.edu or in person. After payment is made to the Cashiers Office, submit the payment receipt along with this form to Enrollment Services via email at registration@everettcc.edu or in person.

## **Student Information**

First Name:	Middle Name:	Last Name:		
Previous Names (If applicable):	Date	of Birth:		
ctcLink ID number:	Degree/Certificate:			
Mailing Address:	City:	State:	Zip:	
Email Address:		Phone:		
Student Signature	Date			
Processed by				

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